

CAPE ELIZABETH TOWN COUNCIL AGENDA

Regular Meeting # 4-2012

Cape Elizabeth Town Hall

Monday, March 12, 2012

7:00 p.m.

Roll Call by the Town Clerk

Sara W. Lennon, Chairman	Term Expires	12/2012	slennon@maine.rr.com
Frank J. Governali	Term Expires	12/2013	frank.governali@capeelizabeth.org
Caitlin R. Jordan	Term Expires	12/2013	caitlin.jordan@capeelizabeth.org
Katharine N. Ray	Term Expires	12/2014	katharine.ray@capeelizabeth.org
David S. Sherman, Jr.	Term Expires	12/2014	dsherman@dwmlaw.com
Jessica L. Sullivan	Term Expires	12/2012	jsullivan08@maine.rr.com
James T. Walsh	Term Expires	12/2012	jim.walsh@capeelizabeth.org

The Pledge of Allegiance to the Flag

Town Council Reports and Correspondence

Citizen Opportunity for Discussion of Items Not on the Agenda

Town Manager's Report

Review of [Draft Minutes](#) of February 13, 2012 Meeting

Item # 49-2012

[FY 2013 Proposed Municipal Budget](#)

It is recommended to refer the proposed FY 2013 municipal budget and special funds budgets to the finance committee.

Item # 50-2012

[Riverside Cemetery Master Plan Update](#)

It is recommended to schedule a public hearing for Monday, April 9, 2012.

Item # 51-2012

[Fire Department Insurance Services Office Review](#)

Fire Chief Peter Gleeson will provide an overview of the recent review of the Cape Elizabeth Fire Department by the Insurance Services Office.

Item # 52-2012

Capital Improvement Planning Coordination

Councilor Governali will update the town council on a recent meeting with school officials regarding coordinated capital improvement planning

Item # 53-2012

[Future Open Space Committee Charge](#)

The Future Open Space Committee is requesting an amendment to the committee charge.

Citizen Opportunity for Discussion of Items Not on the Agenda

Item # 54-2012

Hardship Abatement Request

It is recommended the Town Council in conformance with 1 MRSA §405 6 F enter executive session to review an application for a hardship abatement.

Adjournment

The Town Council will meet in workshop format after the brief executive session to discuss the timeline for the proposed library project.

Public Participation at Town Council Meetings

After an item has been introduced, any person wishing to address the council shall signify a desire to speak by raising their hand or by approaching the lectern. When recognized by the chairman, the speaker shall give his or her name and address or name and local affiliation, if the affiliation is relevant, prior to making other comments. All remarks should be addressed to the Town Council. Comments shall be limited to three minutes per person; however, the time may be extended by majority vote of councilors present. For agenda items that are not formally advertised public hearings, the time for public comments is limited to 15 minutes per agenda item. This time may be extended by a majority of the Town Council. The chairman may decline to recognize any person who has already spoken on the same agenda item and may call on speakers in a manner so as to balance debate. Once the Council has begun its deliberations on an item, no person shall be permitted to address the Council on such item.

Speaking at the meeting on topics not on the agenda at regular Council meetings

Persons wishing to address the Council on an issue or concern local in nature not appearing on the agenda may do so at a regular Town Council meeting before the town manager's report and/or after the disposition of all items appearing on the agenda. Any person wishing to address the Council shall signify a desire to speak by raising their hand or by approaching the lectern. When recognized by the chairman, the speaker shall give his or her name and address or name and local affiliation if the local affiliation Council. Comments in each comment period shall be limited to three minutes per person and 15 minutes total; however, the time may be extended by majority vote of councilors present.

Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chairman.